

Republic of Iraq

Ministry of Higher Education & Scientific  
Research Supervision and Scientific  
Evaluation Directorate Quality Assurance  
and Academic Accreditation International  
Accreditation Dept.

## Academic Program Specification Form For The Academic

University: *University of Thi-Qar*  
College: *Business and Economics*  
Number Of Departments In The College  
: Date Of Form Completion :



Head of Department  
*Dr. Abbas R. Atiyah*

*[Signature]*

*Hayder.A.Redhi*

Dean's Name Date:

Dean's Assistant  
For Scientific  
Affairs

*[Signature]*  
The College Quality  
Assurance And  
University  
Performance  
Manager

*Sadq Zwer Lglag*

Date: / /  
Signature

Date: / / Signature

*Dr. Asahay naser*

Quality Assurance And University Performance  
Manager Date: / /  
Signature

## course description form

### Course description

by of banking operations the management The course seeks to study This course also explains jobs types of traditional banking identifying the Basic . markets financial in the deposits, bank loans, and investment tools (uses) assets bank methods of managing , financial statements of the bank retail banking , bank sources) , liquidity management in the) and liabilities . electronic banks and banks services , universal

-College of Administration and Economics of Dhi Qar University	1. Educational institution
Department of Financial and Banking Sciences	2. / Department Scientific Center
Banking Operations Management	3. Course name / code
practical - electronic	4. Available forms of attendance
stage semester / third First	5. season/year
hours ٤٥	6. Number of hours of study (total)
٢٠٢١	7. The date this description was prepared
Objectives of the course -^	
mainly aims to give the student the necessary knowledge in the field course This all kinds in order to be qualified to work in banks of of operations managed by whether central, commercial, specialized or , banks any of the departments of course achieves the student with the following types even Islamic. Therefore, this :of knowledge	
.١ .of all kinds and forms drains Types of	
.٢ of all kinds, in banks especially commercial , banks Operations carried out by terms of liquidity management, profitability, deposit and lending policies, as well .among others , bank activity planning as investment policies and commercial	

10.methods of teaching, learning and assessment and outcomes Course

### Cognitive goals -A

- . operations management basics of banking That the student recognize the -\A
- . perform banks functions that main the student should identify The -\A
- That the student becomes familiar with the Central Bank and all other -\A
- .types of banks
- That the student familiarize himself with the tasks of each department of -\A
- .the Central Bank and other banks
- That the student familiarize himself with the policies of accepting -\A
- .deposits of all kinds and the policies of granting loans and advances
- theories that govern attraction familiarize the student with the To -\A
- .Securities A The in investing Deposits, granting loans and

- . course of the objectives The skill -b
- .the types of loans and guarantees Defines -\B
- . warranty documentary credits and letters Explanation of the types of -\B
- Specifies the methods of managing bills of exchange and cash in -\B
- . banks
- .banking credit granting Explains the ways and methods of -\B
- .banking how assets and liabilities are managed Explains -\B
- .Explains the meaning and methods of banking marketing -\B

### Teaching and learning methods

- 1- . Assign assignments to students as preparation before the lecture
- 2- . Students participate in the discussion and ask questions
- 3- Students receive constructive criticism and express their opinion while help  
. respecting the opinions of fellow students
- 4- .Giving a practical aspect for the practical application of each cognitive skill

### Evaluation methods

- 5- .questions raised in the lecture Daily posts and the nature of the
- 6- .\number examinations Conducting monthly
- 7- .Conduct weekly tests

### Emotional and value goals -C

- .decision Reviewing the theoretical side of the -\A
- Assessing the reality and benefiting from the various experiences with regard -\C
- .to the work of banks

### Teaching and learning methods

- Submit the scientific material inpdf format .
- practical Analyzing the financial statements of a bank in order to assess its  
.reality
- Identifying some experiences by taking a sample from one of the leading  
.banks in the Iraqi banking sector

### Evaluation methods

skills (other skills related to employability rehabilitative general and Transferred -D  
 .(development and personal  
 working in a small group to The skill of assuming responsibility through -\D  
 .financial position for a bank A specific evaluate  
 ) through the scientific material the Download - \D Google Classroom (  
 .application  
 . To discuss the topics of the course network Use of social -\D  
 . Managing social media groups -\D

#### Teaching and learning methods

- . student to form working groups and assigning a leader to each of them the
- Assigning the student to download the course content from the class link in theGoogle Classroom . application
- a group or channel on the telegram Assigning the student to participate in . of the course
- the to manage (ativethe stage represent) Assigning one of the students . periodically group or channel

#### Evaluation methods

- of the included in the degree of pursuit Participations in the study hall and final evaluation
- s group or private channel on Telegram' Active participation in the decision
- . of the final evaluation the degree of pursuit Within intervene to

## 11.Course structure

Evaluation method	education method	Unit name and/or topic	Required learning outcomes	hours	the week
	Electronic practical	Introduction :Chapter one to banking		3	1
		Chapter Two: The Commercial Bank		3	2
		Chapter Three: The process of creating deposits/money		3	3
		Chapter Four: The Bank's Basic Financial Statements		3	4
		Chapter Five: Banks' financial sources and uses		3	5
		Chapter Six: Liquidity in the Bank Management		3	6
		Chapter Seven: The off between risk -trade and return in banking operations		3	7
		Chapter Eight: Current Accounts and Deposits		3	8
		Chapter Nine: Cash Funds		3	9
		Chapter Ten: Banking Facilities		3	10
		:Chapter Eleven Electronic Banking Services		3	11
		Chapter Twelve: Documentary Credits		3	12
		Chapter Thirteen: Guarantees		3	13
		Chapter Fourteen: Letters of Guarantee		3	14
		Chapter Fifteen: Foreign Transfers		3	th 15

12. Infrastructure	
.....	Required prescribed books - ١
Department of Domestic and International Prof. Dr. (Khaled -Banking Operations Amin Abdullah) and Dr. (Ismail Ibrahim .٢٠٠٦ - First Edition (Altrad	(main references (sources ٢
<ol style="list-style-type: none"> <li>1. Management of Banks, Ziyad Ramadan, Mahfouz Judeh, Dar Safaa for Publishing and Distribution, Jordan .١٩٩٦</li> <li>2. Management of Banking Operations, Manaraj for -Rawi, Dar Al-Khaled Al Publishing and Distribution, Jordan, .٢٠٠٣</li> <li>3. -Banks Administration, Suleiman Al -st edition, Dar Al\Lawzi and others, Fikr for printing, publishing and .١٩٩٧distribution, Jordan,</li> </ol>	Recommended books and scientific journals, ) references ( .... 'reports
	B electronic references, websites

13. course development plan	
<ol style="list-style-type: none"> <li>1- Strategies for obtaining student feedback regarding teaching effectiveness <ul style="list-style-type: none"> <li>- mail to evaluate student programs-Communicate by e.</li> <li>- Student evaluation of the course and professor of the subject the university's scientific website through.</li> </ul> </li> <li>2- for evaluating the teaching process by the professor Other strategies <ul style="list-style-type: none"> <li>. the department or</li> <li>- . Periodic review of the course by the department committee</li> <li>- . courses Rotate</li> <li>- . Evaluation by an external professor</li> <li>- Internal review of the course report and discussion of strengths, the scientific through weaknesses and ways of improvement department council.</li> </ul> </li> <li>3- . Teaching development process <ul style="list-style-type: none"> <li>- learning-Encouraging self</li> <li>- ing the courseEncouraging the use of modern technology in present</li> </ul> </li> </ol>	

- .and deliver Encourage the student to submit
- Encouraging students to engage in group discussions.
- Holding periodic meetings in order to develop teaching based on the . results of feedback from the student

**subject teacher**

**millimeter. Suhair Kazem Abdel Karim**