

# UNIVERSITY OF THI-QAR

College of Management and Economics



## *First Cycle – Bachelor's Degree (B.Sc.) -Financial and Banking Sciences*



أ.م.د. صباح فوزي السعيد  
عميد كلية الإدارة والاقتصاد  
جامعة ذي قار

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## 1. Overview

This catalogue addresses the courses offered by the Financial and Banking Sciences program for obtaining a Bachelor's degree in Financial and Banking Sciences. The program includes 11 courses, with a total of 1,500 credit hours and 60 European credit units. The delivery of these courses is based on the Bologna Process.

## 2. Undergraduate Courses 2024-2025

### Module 1

Code	Course/Module Title	ECTS	Semester
BF1101	Principles of financial and banking sciences	7	1
Class (hr/w)	Tutor	SSWL (hr/sem)	USWL (hr/w)
3	1	63	112
Description			
This course introduces students to the basic concepts and principles that form the foundation of financial and banking studies. The course explores the nature of banking operations in general. Topics include the structure of the banking system, banking operations, an introduction to commercial banks, and other topics. This course aims to provide students with the knowledge necessary to understand how to manage financial information, which contributes to making informed business decisions.			

### Module 2

Code	Course/Module Title	ECTS	Semester
BF1102	Accounting Basics	7	1
Class (hr/w)	Practice	SSWL (hr/sem)	USWL (hr/w)
3	1	63	112

Description
<p>This course introduces students to the basic concepts and principles that form the foundation of accounting. The course covers how to record financial transactions, prepare financial statements, and analyze them. Topics include accounting for assets, liabilities, and equity, as well as examining financial statements such as the balance sheet and income statement. This course aims to provide students with the knowledge necessary to understand how to manage financial information, which contributes to making informed business decisions.</p>

### Module 3

Code	Course/Module Title	ECTS	Semester
BF1103	Business Management Basics	6	1
Class (hr/w)	Tutor	SSWL (hr/sem)	USWL (hr/w)
3	1	63	87
Description			
<p>It provides students with a fundamental and comprehensive understanding of the field of business administration. Key topics include the basic theory and practices of planning, organizing, leading, and controlling. The content focuses on developing skills in strategic thinking, problem analysis, and decision-making. It also addresses the interaction between the various elements of management and how the external environment impacts business. This course is essential for students who want to build a strong foundation in the business world, helping them understand how organizations are managed effectively and efficiently.</p>			

### Module4

Code	Course/Module Title	ECTS	Semester
BF1104	Principles of Statistic	6	1
Class (hr/w)	Practice	SSWL (hr/sem)	USWL (hr/w)
3	1	63	87
Description			
<p>This course covers the theoretical and applied foundations of statistics. Topics include data collection, organization, analysis, and interpretation of results. The course focuses on the use of descriptive and inferential statistics to understand various phenomena and make data-driven decisions. It aims to</p>			

provide students with the skills necessary to apply statistical methods in diverse fields such as business, social sciences, and research. Through this course, students learn how to work with data and use statistical tools effectively.

#### Module 5

Code	Course/Module Title	ECTS	Semester
UTQAR11	Human right & democracy	2	1
Class (hr/w)	Lect/Lab./Prac./Tutor	SSWL (hr/sem)	USWL (hr/w)
2	-	33	17
Description			
This course will present the basic principles of human rights and their importance in building democratic societies. It focuses on introducing international human rights instruments and the challenges these rights face in various contexts. The course addresses how to promote civic participation, good governance, and the rule of law as essential factors for achieving democracy. Through discussions and analysis, the course aims to raise students' awareness of their rights and duties as citizens and enhance their understanding of the importance of defending human rights in society.			

#### Module 6

Code	Course/Module Title	ECTS	Semester
UTQEN11	English Language	2	1
Class (hr/w)	Lect/Lab./Prac./Tutor	SSWL (hr/sem)	USWL (hr/w)
2	1	33	17
Description			
It aims to develop effective language communication skills, including reading, writing, listening, and speaking. The course focuses on improving vocabulary and grammar, as well as understanding literary and informational texts. Activities include language practice through discussions, presentations, and essay writing, helping students express their ideas clearly and concisely. These skills are essential in education and work, enhancing the ability to interact with multiple cultures.			

#### Module7

Code	Course/Module Title	ECTS	Semester
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BF1201	Principles of Economics	7	2
<b>Class (hr/w)</b>	<b>Tutor</b>	<b>SSWL (hr/sem)</b>	<b>USWL (hr/w)</b>
3	1	63	112
<b>Description</b>			
<p>This course introduces students to fundamental concepts in microeconomics and macroeconomics. It covers topics such as supply and demand, opportunity costs, and the impact of economic policies on markets. The course helps students understand how individuals, firms, and governments make economic decisions and how these decisions affect economic growth and employment. It also focuses on analyzing economic data and using models to forecast economic trends. This knowledge is essential for developing critical thinking on contemporary economic issues.</p>			

#### Module8

<b>Code</b>	<b>Course/Module Title</b>	<b>ECTS</b>	<b>Semester</b>
BF1202	Principles of Accounting	7	2
<b>Class (hr/w)</b>	<b>Prac</b>	<b>SSWL (hr/sem)</b>	<b>USWL (hr/w)</b>
3	1	63	112
<b>Description</b>			
<p>This course introduces students to the basic concepts and principles that form the foundation of accounting. The course covers how to record financial transactions, prepare financial statements, and analyze them. Topics include accounting for assets, liabilities, and equity, as well as examining financial statements such as the balance sheet and income statement. This course aims to provide students with the knowledge necessary to understand how to manage financial information, which contributes to making informed business decisions.</p>			

#### Module9

<b>Code</b>	<b>Course/Module Title</b>	<b>ECTS</b>	<b>Semester</b>
BF1203	Principles of Business Management	6	2
<b>Class (hr/w)</b>	<b>Tutor</b>	<b>SSWL (hr/sem)</b>	<b>USWL (hr/w)</b>

3	1	63	87
<b>Description</b>			
<p>It provides students with a fundamental and comprehensive understanding of the field of business administration. Key topics include the basic theory and practices of planning, organizing, leading, and controlling. The content focuses on developing skills in strategic thinking, problem analysis, and decision-making. It also addresses the interaction between the various elements of management and how the external environment impacts business. This course is essential for students who want to build a strong foundation in the business world, helping them understand how organizations are managed effectively and efficiently.</p>			

#### Module10

<b>Code</b>	<b>Course/Module Title</b>	<b>ECTS</b>	<b>Semester</b>
BF1204	Reading in Banking and Finance	5	2
<b>Class (hr/w)</b>	<b>Tutor</b>	<b>SSWL (hr/sem)</b>	<b>USWL (hr/w)</b>
2	1	48	77
<b>Description</b>			
<p>It focuses on developing reading and writing skills related to finance and banking. It includes the study of various types of financial documents, such as invoices, financial reports, and business correspondence. It aims to enhance the ability to understand and analyze financial information. It also addresses effective communication in the banking environment, which contributes to improving students' job performance in the fields of finance and auditing.</p>			

**Module11**

Code	Course/Module Title	ECTS	Semester
UN126	Arabic Language	2	2
Class (hr/w)	Lect (hr/w) Pr (hr/w) Tut (hr/w)	SSWL (hr/sem)	USWL (hr/w)
2	-	33	17
Description			
It focuses on developing basic language skills in reading, writing, speaking, and listening. It includes the study of Arabic literature, grammar, and morphology, helping students understand the structure and correct use of the language. The course aims to enhance the ability to express ideas clearly and effectively, and to understand literary texts and various topics. This course is essential for strengthening cultural identity and promoting effective communication in various fields.			

**Module 12**

Code	Course/Module Title	ECTS	Semester
UN125	Fundamentals of Computer Science	3	2
Class (hr/w)	Lab.	SSWL (hr/sem)	USWL (hr/w)
1	2	48	27
Description			
This course introduces the basic concepts related to information technology and computer systems. The course covers computer components, operating systems, basic software, and networking fundamentals. The content focuses on developing practical computer skills, such as word processing, spreadsheets, and presentations. The course aims to enable students to understand how computers work and apply the acquired knowledge to various fields, helping them adapt to the technical requirements of academic and professional life.			

**Program Manager**

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Ministry of Higher Education and  
Scientific Research - Iraq  
University of Thi-Qar  
Faculty of Administration and Economics



## MODULE DESCRIPTION FORM

نموذج وصف المادة الدراسية  
(قسم العلوم المالية والمصرفية)

Module Information				
معلومات المادة الدراسية				
Module Title	اساسيات ادارة الاعمال		Module Delivery	
Module Type	Basics		<input checked="" type="checkbox"/> Theory نظري <input type="checkbox"/> Lecture اونلاين <input type="checkbox"/> Lab مختبر <input checked="" type="checkbox"/> Tutorial مراجعة <input type="checkbox"/> Practical عملي <input type="checkbox"/> Seminar سيمينر	
Module Code	BF1103			
ECTS Credits	3			
SWL (hr/sem)	150			
Module Level	1	Semester of Delivery		1
Administering Department	Type Dept. Code	College	Type College Code	
Module Leader	م م احمد محمد حمود		e-mail	ahmed-moh@utq.edu.iq
Module Leader's Acad. Title	مدرس مساعد		Module Leader's Qualification	ماجستير
Module Tutor			e-mail	
Peer Reviewer Name			e-mail	
Scientific Committee Approval Date	21/10/2024	Version Number	1.0	

Relation with other Modules			
العلاقة مع المواد الدراسية الأخرى			
Prerequisite module		Semester	
Co-requisites module		Semester	

Module Aims, Learning Outcomes and Indicative Contents	
أهداف المادة الدراسية ونتائج التعلم والمحتويات الإرشادية	
Module Objectives أهداف المادة الدراسية	<ol style="list-style-type: none"> <li>1. Providing students with basic knowledge of administrative concepts.</li> <li>2. Providing students with job skills after graduation that improve performance and prepare them for future careers.</li> <li>3. Enable students to capitalize on opportunities in the job market.</li> </ol>
Module Learning Outcomes مخرجات التعلم للمادة الدراسية	<p>Important: Write Learning Outcomes, better to be equal to the number of study weeks.</p> <ol style="list-style-type: none"> <li>1. The student will be able to discuss various business functions.</li> <li>2. The student will be able to describe the business environment.</li> <li>3. The student will be able to develop a business ethics perspective.</li> <li>4. The student will be able to use planning tools for forecasting.</li> <li>5. The student will be able to analyze the basic elements of organizational and administrative issues.</li> <li>6. The student will be able to understand strategy and analyze the elements of organizational change.</li> </ol>
Indicative Contents المحتويات الإرشادية	<p>Managerial terms: The term organization is used to refer to companies, institutions, and government departments, whether private or public sector, or voluntary organizations.</p> <p>Total hrs = 105 = SSWL - (Exam hrs) = 109 - 4 = 105 hr (Time table hrs x 15 weeks)</p>

Learning and Teaching Strategies	
استراتيجيات التعلم والتعليم	
Strategies	<p>Lecture-based learning is achieved through a comprehensive explanation of administrative theoretical concepts.</p> <p>Project-based learning is used by assigning students practical projects in the field of management, or learning through application by assigning students realistic tasks.</p> <p>Cooperative learning is used by forming teams to solve administrative problems and using group brainstorming to solve administrative problems.</p> <p>Classroom discussion strategies are used by opening discussions or learning by sharing.</p> <p>Critical thinking is stimulated.</p> <p>Continuous assessment and feedback of student activities are provided.</p>

Student Workload (SWL)			
الحمل الدراسي للطالب محسوب لـ 15 اسبوعا			
Structured SWL (h/sem) Regular student load during the semester	63	Structured SWL (h/w) Regular weekly student workload	4
Unstructured SWL (h/sem) Irregular student load during the semester	87	Unstructured SWL (h/w) Irregular student study load per week	5.8
Total SWL (h/sem) The student's total academic load during the semester	150		

Module Evaluation						
تقييم المادة الدراسية						
		Time/Number عدد المتطلب :	(Marks) الدرجة	Weight وزن الدرجة	Week Due رقم الاسبوع	Relevant Learning Outcome(تسلسل المخرج)
Formative assessment	Quizzes	2	10		5 and 10	LO #1, #2 and #10, #11
	Assignments	1	10		2 and 12	LO #3, #4 and #6, #7
	Projects / Lab.	1	10		Continuous	All
	Report	1	10		13	LO #5, #8 and #10
Summative assessment	Midterm Exam	2hr	(10)	10	7	LO #1 - #7
	Final Exam	3hr	(50)	50	16	All
Total assessment			(100) Marks	100 Weight		

Delivery Plan (Weekly Syllabus)	
المنهاج الاسبوعي النظري	
	Material Covered
Week 1	Introduction to Management and Organizations
Week 2	Evolution of Management Concepts
Week 3	Types of Business Organizations
Week 4	Culture and Organizational Environment
Week 5	Organizational Structure and Design
Week 6	Entrepreneurship
Week 7	Business Technology
Week 8	Forecasting and Logical Reasoning for Planning
Week 9	Goal Setting and Decision Making
Week 10	Business Ethics
Week 11	Business Policies
Week 12	Strategies and Organizational Change
Week 13	Organizational Learning
Week 14	Leadership and Organizational Communication
Week 15	Productivity and Management Issues
Week 16	Preparatory week before the final Exam

<b>Delivery Plan (Weekly Lab. Syllabus)</b> المنهاج الاسبوعي للمختبر	
	Material Covered
Week 1	
Week 2	
Week 3	
Week 4	
Week 5	
Week 6	
Week 7	

<b>Learning and Teaching Resources</b> مصادر التعلم والتدريس		
	Text	Available in the Library?
Required Texts	Principles of Management with a Focus on Business Administration, Khalil Muhammad Al-Shamaa, Dar Al-Masarra, 2016  Business Administration, Dr. Saad Ali Al-Anzi, Dar Al-Yazouri, 2020	نعم
Recommended Texts		لا يوجد
Websites		

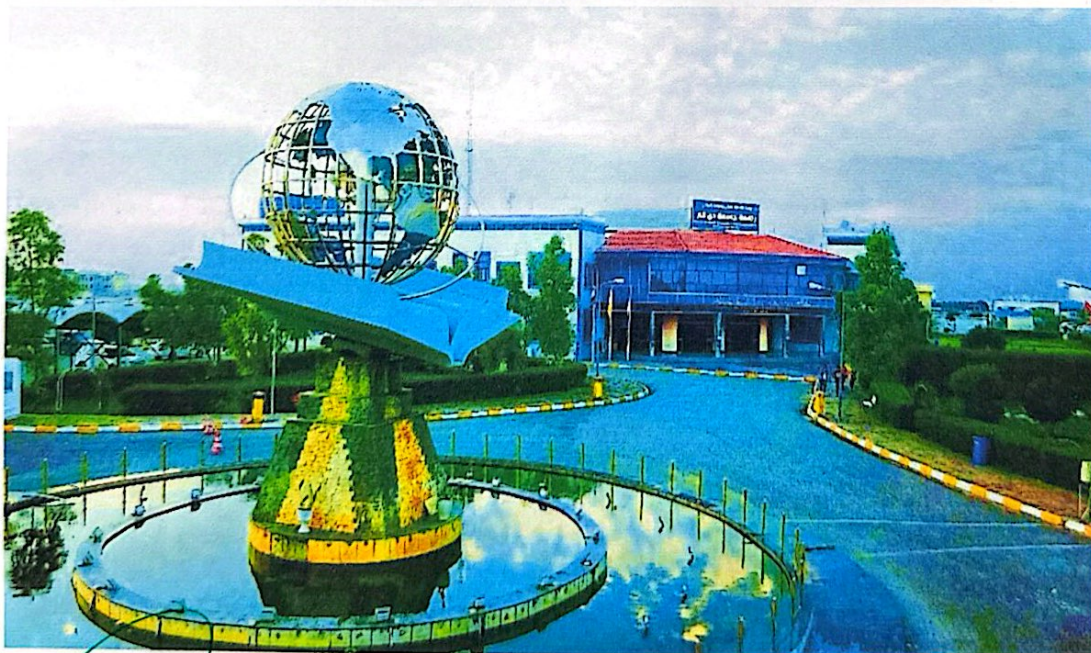
<b>Grading Scheme</b> مخطط الدرجات				
Group	Grade	التقدير	Marks %	Definition
Success Group (50 - 100)	A - Excellent	امتياز	90 - 100	Outstanding Performance
	B - Very Good	جيد جدا	80 - 89	Above average with some errors
	C - Good	جيد	70 - 79	Sound work with notable errors
	D - Satisfactory	متوسط	60 - 69	Fair but with major shortcomings
	E - Sufficient	مقبول	50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	راسب (قيد المعالجة)	(45-49)	More work required but credit awarded
	F – Fail	راسب	(0-44)	Considerable amount of work required
<b>Note:</b>				

# UNIVERSITY OF THI-QAR

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## *First Cycle – Bachelor's Degree (B.Sc.) -Financial and Banking Sciences*



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عميد كلية الإدارة والاقتصاد  
جامعة ذي قار





Ministry of Higher Education and  
Scientific Research - Iraq  
University of Thi-Qar  
Faculty of Administration and Economics



## MODULE DESCRIPTION FORM

نموذج وصف المادة الدراسية  
(قسم العلوم المالية والمصرفية)

Module Information				
معلومات المادة الدراسية				
Module Title	لغة انكليزية		Module Delivery	
Module Type			<input checked="" type="checkbox"/> Theory نظري <input type="checkbox"/> Lecture اونلاين <input type="checkbox"/> Lab مختبر <input type="checkbox"/> Tutorial مراجعة <input type="checkbox"/> Practical عملي <input type="checkbox"/> Seminar سيمينر	
Module Code	UN116			
ECTS Credits	2			
SWL (hr/sem)	48			
Module Level	1	Semester of Delivery		1
Administering Department	Type Dept. Code	College	Type College Code	
Module Leader	م.م. روزا صلاح حسن		e-mail	rosa.salah@utq.edu.iq
Module Leader's Acad. Title	مدرس مساعد		Module Leader's Qualification	ماجستير
Module Tutor			e-mail	
Peer Reviewer Name			e-mail	
Scientific Committee Approval Date	11/10/2024	Version Number	1.0	

Relation with other Modules			
العلاقة مع المواد الدراسية الأخرى			
Prerequisite module		Semester	
Co-requisites module		Semester	

<b>Module Aims, Learning Outcomes and Indicative Contents</b> <b>أهداف المادة الدراسية ونتائج التعلم والمحتويات الإرشادية</b>	
<b>Module Objectives</b> <b>أهداف المادة الدراسية</b>	To enable students to effectively communicate in English , understand spoken and written texts, and express their thoughts accurately. And develop student's proficiency in the four language skills : listening, speaking, reading and writing.
<b>Module Learning Outcomes</b> <b>مخرجات التعلم للمادة الدراسية</b>	Important: Write Learning Outcomes, better to be equal to the number of study weeks. 1. It enables the student of English department to have more knowledge about the sound system. 2. It outlines the major characteristics of each sound and the main techniques for pronounce it correctly. 3. Students having their experiences to practice their pronunciation through the practical classes. 4. Enable the students to evaluate each sound
<b>Indicative Contents</b> <b>المحتويات الإرشادية</b>	Students are exposed to the strategies and processes successful writers adopt to achieve specific purposes. Preparing students for academic communication and this is achieved through class discussion, readings of various contexts to enhance comprehension, instruction, persuasion, investigation, explanation, problem-solution and evaluation

<b>Learning and Teaching Strategies</b> <b>استراتيجيات التعلم والتعليم</b>	
<b>Strategies</b>	Teaching grammar is an essential aspect of your role as a language teacher. Your students rely on you to provide them with the tools necessary to engage in conversations with others, and grammatical structures make up much of the linguistic toolbox. But teaching English grammar can seem like a daunting task, perhaps even a little dry, especially when you've been doing it for years. Maybe it's time to breathe a bit of new life into your lessons with these strategies for teaching grammar to English language learners

<b>Student Workload (SWL)</b> <b>الحمل الدراسي للطلاب محسوب لـ 15 اسبوعا</b>			
<b>Structured SWL (h/sem)</b> الحمل الدراسي المنتظم للطلاب خلال الفصل	33	<b>Structured SWL (h/w)</b> الحمل الدراسي المنتظم للطلاب أسبوعيا	2.2
<b>Unstructured SWL (h/sem)</b>	17	<b>Unstructured SWL (h/w)</b>	1.3

الحمل الدراسي غير المنتظم للطلاب خلال الفصل		الحمل الدراسي غير المنتظم للطلاب أسبوعيا	
<b>Total SWL (h/sem)</b> الحمل الدراسي الكلي للطلاب خلال الفصل	<b>50</b>		

		<b>Time/Number</b> عدد المتطلب :	<b>(Marks)</b> الدرجة	<b>Week Due</b> رقم الاسبوع	<b>Relevant Learning Outcome</b> (تسلسل المخرج)
<b>Formative assessment</b>	<b>Quizzes</b>	2	10	4	LO: 1-3
	<b>Assignments</b>	1	10	6	LO :4-6
	<b>Projects / Lab.</b>	1	10	8	LO : 7-11
	<b>Report</b>	1	10	9	LO :5-12
<b>Summative assessment</b>	<b>Midterm Exam</b>	2hr	(10)	12	LO :1-12
	<b>Final Exam</b>	3hr	(50)	16	All
<b>Total assessment</b>			(100) Marks		

<b>Delivery Plan (Weekly Syllabus)</b> المنهاج الاسبوعي النظري	
	<b>Material Covered</b>
<b>Week 1</b>	<ul style="list-style-type: none"> <li>- verb to be</li> <li>- Grammar Spot .</li> <li>- Introduction .</li> </ul>
<b>Week 2</b>	Everyday English <ul style="list-style-type: none"> <li>- Greeting</li> <li>- What's this in English ?</li> <li>- Match pick-res with words .</li> <li>- Grammar spot</li> </ul>
<b>Week 3</b>	Examination
<b>Week 4</b>	Vocabulary and Speaking <ol style="list-style-type: none"> <li>1. Write the word about pictures .</li> </ol> <ul style="list-style-type: none"> <li>- Grammar spot</li> <li>- Numbers for one to ten .</li> <li>- Pronunciation , s , iz , z</li> </ul>
<b>Week 5</b>	<ul style="list-style-type: none"> <li>- Countries</li> <li>- Grammar Spot – Abbreviation</li> </ul>



	<ul style="list-style-type: none"> <li>- Question : Where's + فاعل + from and the fills the blanks</li> <li>- Grammar spot complete the question</li> </ul>
<b>Week 6</b>	<p>Reading and speaking .</p> <ul style="list-style-type: none"> <li>- Complete the sentence .</li> <li>- Grammar spot , is or are</li> <li>- Reading paragraph .</li> <li>- Reading English</li> <li>- Numbers from eleven to thirty .</li> </ul>
<b>Week 7</b>	<p>Lesson 3 : All about you</p> <ul style="list-style-type: none"> <li>- Match the jobs and the pictures</li> <li>- Negation – He isn't She isn't</li> <li>- Grammar spot</li> <li>- Abbreviation</li> </ul>
<b>Week 8</b>	<ul style="list-style-type: none"> <li>- Questions and answers .</li> <li>- E mail .</li> <li>- Complete the questions and answers</li> <li>- Grammar spot</li> </ul>
<b>Week 9</b>	<p>Grammar spot</p> <ul style="list-style-type: none"> <li>- Negation</li> <li>- Short answer</li> <li>- Tick the correct sentence .</li> <li>- Reading magazine . ( Metro 5 )</li> <li>- Every English : Social Expression</li> </ul>
<b>Week 10</b>	Examination
<b>Week 11</b>	<p>Lesson Four ( Family and friend )</p> <p>Possessive's</p> <ul style="list-style-type: none"> <li>- The family</li> <li>- Has or have</li> <li>- Alphabet</li> <li>- Grammar spot</li> <li>- Abbreviation</li> </ul>
<b>Week 12</b>	<p>American family</p> <p>Haw with Abbreviation</p>

	<ul style="list-style-type: none"> <li>- has</li> <li>- paragraph – paddy and his family</li> <li>- complete with has or have</li> <li>- Match questions with answers .</li> <li>- Tick the correct sentence</li> <li>- Paragraph ( My friend Antonia )</li> <li>- Everyday English .</li> <li>- Alphabet .</li> <li>- Put the letter in corrects order .</li> </ul>
<b>Week 13</b>	Lesson 5 , sports / Food / Drinks Present simple Grammar spot ( positive and Negative )
<b>Week 14</b>	<ul style="list-style-type: none"> <li>- Reading and speaking</li> <li>- Grammar spot ( definite or indefinite article ) ( a, an , the )</li> <li>- Vocabulary</li> <li>- Match the verb in A with B</li> <li>- Talking about you</li> <li>- Tick the correct sentence .</li> <li>- Vocabulary and pronunciation .</li> <li>- Language and Nationality .</li> <li>- Match the countries and languages</li> <li>- Listening and speaking .</li> <li>- At party</li> <li>- Everyday English</li> <li>- How much is it ?</li> </ul>
<b>Week 15</b>	Examination

<b>Delivery Plan (Weekly Lab. Syllabus)</b> المنهاج الاسبوعي للمختبر	
	Material Covered
<b>Week 1</b>	
<b>Week 2</b>	
<b>Week 3</b>	

Week 4	
Week 5	
Week 6	
Week 7	

Learning and Teaching Resources مصادر التعلم والتدريس		
	Text	Available in the Library?
Required Texts	<b>New Heading Beginner Student's Book By John and Lizsoars</b>	yes
Recommended Texts		
Websites	yes	

Grading Scheme مخطط الدرجات				
Group	Grade	التقدير	Marks %	Definition
Success Group (50 - 100)	A - Excellent	امتياز	90 - 100	Outstanding Performance
	B - Very Good	جيد جدا	80 - 89	Above average with some errors
	C - Good	جيد	70 - 79	Sound work with notable errors
	D - Satisfactory	متوسط	60 - 69	Fair but with major shortcomings
	E - Sufficient	مقبول	50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	راسب (قيد المعالجة)	(45-49)	More work required but credit awarded
	F – Fail	راسب	(0-44)	Considerable amount of work required
Note:				

# MODULE DESCRIPTION FORM

## نموذج وصف المادة الدراسية

Module Information				
معلومات المادة الدراسية				
Module Title	حقوق الانسان والديمقراطية		Module Delivery	
Module Type	S		<input checked="" type="checkbox"/> Theory <input type="checkbox"/> Lecture <input type="checkbox"/> Lab <input type="checkbox"/> Tutorial <input type="checkbox"/> Practical <input type="checkbox"/> Seminar	
Module Code	UN115			
ECTS Credits	2			
SWL (hr/sem)	50			
Module Level	1	Semester of Delivery		1
Administering Department	Type Dept. Code	College	Type College Code	
Module Leader	أ.م.د عباس كاطع عطية		e-mail	ba-fi.dep.ea@du.iq
Module Leader's Acad. Title	أستاذ مساعد		Module Leader's Qualification	دكتوراه
Module Tutor	م.م طيف علي غالب		e-mail	
Peer Reviewer Name			e-mail	
Scientific Committee Approval Date	01/10/2023	Version Number	1.0	

Relation with other Modules			
العلاقة مع المواد الدراسية الأخرى			
Prerequisite module	None	Semester	
Co-requisites module	None	Semester	

## Module Aims, Learning Outcomes and Indicative Contents

### أهداف المادة الدراسية ونتائج التعلم والمحتويات الإرشادية

<b>Module Aims</b> أهداف المادة الدراسية	1. Objectives of Human Rights Education: 2. Defending human dignity 3. Contributing to changing people's lives for the better by: changing values and feelings, and changing behavior 4. Promoting the concept of social justice 5. Strengthening the connection between the individual, the group, the state, and its institutions 6. Promoting feelings of solidarity with others 7. Developing skills to monitor violations and deal with violators 8. Supporting skills to understand human rights issues 9. Promoting interactive learning methods Promoting ways to participate in public affairs – citizenship
<b>Module Learning Outcomes</b> مخرجات التعلم للمادة الدراسية	1. Cognitive aspect: Teaching the main principles of the most prominent human rights, their sources, types, and the mechanisms used to protect them. 2. Affective aspect: The values, attitudes, and behavioral patterns that promote human rights and work to uphold them. 3. Behavioral aspect: Human rights curricula must aim to translate knowledge, experiences, values, and behavioral patterns into ongoing action and continuous activity to defend them in real life and enhance efforts to address human rights issues.
<b>Indicative Contents</b> المحتويات الإرشادية	A set of rights and freedoms. · Acquired by humans as human beings. · Defines and protects human dignity and integrity. · Rights inherent to the human person and inalienable. · Secures the rights and freedoms of individuals and peoples against the state and potential state arbitrariness. · The state is committed to protecting them from aggression or violation. · Does not discriminate between people on any basis. · Standards and guarantees ensure that humans enjoy and protect these rights. · They are stipulated in a number of international declarations and treaties and in other sources that vary according to cultures and civilizations, such as Islamic law. · Rights are of many types: the right to life, the right to property, freedom of opinion and expression, freedom of assembly, freedom of movement, protection against discrimination, protection against torture, the right to equality before the law, the right to food, education, health, and employment, and the right of peoples to self-determination. · In times of peace and war.

## Learning and Teaching Strategies

### استراتيجيات التعلم والتعليم

<b>Strategies</b>	<ol style="list-style-type: none"> <li>1. It must be compatible with the requirements of every branch of knowledge and every sector of life.</li> <li>2. It is linked to the independence of educational institutions and the academic freedom enjoyed by academics.</li> </ol>
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## Student Workload (SWL)

### الحمل الدراسي للطالب محسوب لـ 15 اسبوعا

<b>Structured SWL (h/sem)</b> Regular student load during the semester	33	<b>Structured SWL (h/w)</b> Regular weekly student workload	2.5
<b>Unstructured SWL (h/sem)</b> Irregular student load during the semester	17	<b>Unstructured SWL (h/w)</b> Irregular student study load per week	1.3
<b>Total SWL (h/sem)</b> The student's total academic load during the semester	50		

## Module Evaluation

### تقييم المادة الدراسية

		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
<b>Formative assessment</b>	<b>Quizzes</b>	1	10% (10)	10	
	<b>Assignments</b>	1	10% (10)	5	
	<b>Projects / Lab.</b>				
	<b>Report</b>	1	10% (10)	13	
<b>Summative assessment</b>	<b>Midterm Exam</b>	2 hr	20% (20)	11	
	<b>Final Exam</b>	3hr	50% (50)	16	
<b>Total assessment</b>			100% (100 Marks)		

<b>Delivery Plan (Weekly Syllabus)</b> المناهج الاسبوعي النظري	
	<b>Material Covered</b>
<b>Week 1</b>	A General Introduction to the Concept of Human Rights
<b>Week 2</b>	The Roots of Human Rights and Their Development in Human History
<b>Week 3</b>	Discussion + Daily Exam
<b>Week 4</b>	International Bill of Human Rights
<b>Week 5</b>	Discussion + External Assignment
<b>Week 6</b>	Human Rights in the Modern Era
<b>Week 7</b>	Discussion + Daily Exam
<b>Week 8</b>	Rights and Freedoms
<b>Week 9</b>	The Concept and History of Democracy
<b>Week 10</b>	Discussion + Daily Exam
<b>Week 11</b>	Characteristics of the Democratic System and Its Components
<b>Week 12</b>	Democracy in the Iraqi Constitution of 2005
<b>Week 13</b>	The Constitution and Democracy
<b>Week 14</b>	Crimes of the Ba'ath Party
<b>Week 15</b>	The Concept and History of Democracy
<b>Week 16</b>	Crimes of Genocide in Iraq

<b>Learning and Teaching Resources</b> مصادر التعلم والتدريس		
	<b>Text</b>	<b>Available in the Library?</b>
<b>Required Texts</b>	Textbook: Introduction to the Study of Human Rights} Prof. Mazen Lilo Radi - Prof. Haider Adham Abdul Hadi {Introduction to the Study of International Human Rights Law} Dr. Hadi Naeem Al-Maliki {Introduction to Human Rights Education in Iraq} Jawad Shehata	Yes
<b>Recommended Texts</b>	Introduction to the Concept of Human Rights by Muhammad al-Sayyid Sa'id, Human Rights between the Teachings of Islam and the United Nations Declaration by Muhammad al-Ghazali Muhammad al-Ghazali	
<b>Websites</b>	National Institute for Human Rights <a href="https://www.nihriq.org/Arabic/">https://www.nihriq.org/Arabic/</a>	

Grading Scheme مخطط الدرجات				
Group	Grade	التقدير	Marks (%)	Definition
<b>Success Group (50 - 100)</b>	<b>A</b> - Excellent	امتياز	90 - 100	Outstanding Performance
	<b>B</b> - Very Good	جيد جدا	80 - 89	Above average with some errors
	<b>C</b> - Good	جيد	70 - 79	Sound work with notable errors
	<b>D</b> - Satisfactory	متوسط	60 - 69	Fair but with major shortcomings
	<b>E</b> - Sufficient	مقبول	50 - 59	Work meets minimum criteria
<b>Fail Group (0 – 49)</b>	<b>FX</b> – Fail	راسب (قيد المعالجة)	(45-49)	More work required but credit awarded
	<b>F</b> – Fail	راسب	(0-44)	Considerable amount of work required
<b>Note:</b> Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				



# MODULE DESCRIPTION FORM

## نموذج وصف المادة الدراسية

Module Information				
معلومات المادة الدراسية				
Module Title	<b>Fundamentals of Computer Science</b>		Module Delivery	
Module Type			<input checked="" type="checkbox"/> Theory <input checked="" type="checkbox"/> Lab <input checked="" type="checkbox"/> Seminar <input type="checkbox"/> Tutorial <input type="checkbox"/> Practical <input type="checkbox"/> Lecture	
Module Code	UN125			
ECTS Credits	3			
SWL (hr/sem)	75			
Module Level	1	Semester of Delivery		2
Administering Department		College	Type College Code	
Module Leader	Wasan M. Jwaid		e-mail	Wasan.maktoof@utq.edu.iq
Module Leader's Acad. Title	lecturer		Module Leader's Qualification	
Module Tutor	Name (if available)		e-mail	E-mail
Peer Reviewer Name	Name		e-mail	E-mails
Scientific Committee Approval Date			Version Number	1.0

Relation with other Modules				
العلاقة مع المواد الدراسية الأخرى				
Prerequisite module	None		Semester	
Co-requisites module	None		Semester	

<b>Module Aims, Learning Outcomes and Indicative Contents</b> <b>أهداف المادة الدراسية ونتائج التعلم والمحتويات الإرشادية</b>	
<b>Module Aims</b> <b>أهداف المادة الدراسية</b>	1. Understand and state the importance of computer literacy. 2. To develop the concepts of software design and the techniques of computer programming 3. Identify and explain what computers are and how they work, including the computer hardware components and their specifications and types. 4. understand the significance of computer-based information system in Educational Administration.
<b>Module Learning Outcomes</b> <b>مخرجات التعلم للمادة الدراسية</b>	1. To train for the use of personal computer in the world of business. 2. proficiency in electronic business management. 3. gain the desired skills required in electronic business management. 4. Understand the personal attributes valued by employers 5. Understand the principles of effective communication 6. Be able to use IT to communicate effectively 7. Be able to address personal development needs.
<b>Indicative Contents</b> <b>المحتويات الإرشادية</b>	1. In this course you will be exposed to the introductory aspect of computers and its application . 2. the use of Microsoft office and internet applications.

<b>Learning and Teaching Strategies</b> <b>استراتيجيات التعلم والتعليم</b>	
<b>Strategies</b>	1. Information about subject syllabus and rules of assessment. 2. Lessons by provides study materials in form of texts, pictures, presentations, animations and interactive teaching. 3. The last part is dedicated to the final exam through assessment and tests.

<b>Student Workload (SWL)</b> <b>الحمل الدراسي للطالب محسوب لـ ١٥ اسبوعا</b>			
<b>Structured SWL (h/sem)</b> <b>الحمل الدراسي المنتظم للطالب خلال الفصل</b>	75	<b>Structured SWL (h/w)</b> <b>الحمل الدراسي المنتظم للطالب أسبوعيا</b>	5
<b>Unstructured SWL (h/sem)</b> <b>الحمل الدراسي غير المنتظم للطالب خلال الفصل</b>	12	<b>Unstructured SWL (h/w)</b> <b>الحمل الدراسي غير المنتظم للطالب أسبوعيا</b>	6
<b>Total SWL (h/sem)</b> <b>الحمل الدراسي الكلي للطالب خلال الفصل</b>	100		

Module Evaluation					
تقييم المادة الدراسية					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	2	10% (10)	5, 10	LO #1, 2, 10 and 11
	Assignments	2	10% (10)	2, 12	LO # 3, 4, 6 and 7
	Projects / Lab.	1	10% (10)	Continuous	All
	Report	1	10% (10)	13	LO # 5, 8 and 10
Summative assessment	Midterm Exam	2hr	10% (10)	7	LO # 1-7
	Final Exam	2hr	50% (50)	16	All
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)	
المنهاج الاسبوعي النظري	
	Material Covered
Week 1	Introduction to Computer: Concept of Hardware and Software with their components, concept computing Data and Information
Week 2	Introduction to Computer : Application of Information Electronic and Commutation Technology (IECT), Connecting input/output devices and peripherals to CPU
Week 3	Computer Components : Computer portions, Hardware parts, I/O units , Memory types , Basic CPU components computer ports, personal computer, personal computer (Features and Types)
Week 4	Operating System and Graphical User Interface GUI: Operating System , Basic of common Operating Systems, The User Interface , Using Mouse Techniques, User of Common Icons.
Week 5	Operating System and Graphical User Interface GUI: Status Bar, Using Menu and Menu-selection , Concept of Folder and Directories , Opening and Closing of different Windows, Creating Shortcuts.
Week 6	Word Processing : Word Processing Basics , Opening and Closing of documents, Text creation and Manipulation .

<b>Week 7</b>	Word Processing: Formatting of Text ,Table handling ,Spell Check, Language setting and thesaurus, Printing of word document
<b>Week 8</b>	Spread Sheet :Basics of Spreadsheet ,Manipulation of cells.
<b>Week 9</b>	Spread Sheet : Formulas and Functions, Editing of Spreadsheet ,printing of Spreadsheet.
<b>Week 10</b>	Presentation Software: Basic of presentation software, Creating Presentation.
<b>Week 11</b>	Presentation Software: Preparation and Presentation of Slides, Slide Show, Taking printouts presentation / handouts
<b>Week 12</b>	Introduction to Internet and Web Browsers : computer networks Basic,LAN,WAN,Concept of Internet and its Application.
<b>Week 13</b>	Introduction to Internet and Web Browsers :Connection to internet ,World Wide Web,Web Browsing Softwares,Search Engines ,Understanding URL,Domain name,IP Address.
<b>Week 14</b>	Communications and Emails: Basics of electronic mail, Getting an email account ,Sending and receiving emails, Accessing sent emails, Using Emails ,Document Collaboration.
<b>Week 15</b>	Computer Troubleshooting :Identifying and solving common hardware and software problem that computer users encounter ,Basic troubleshooting techniques and tools for diagnosing and resolving issues.
<b>Week 16</b>	<b>Preparatory week before the final Exam</b>

<b>Delivery Plan (Weekly Lab. Syllabus)</b> المنهاج الاسبوعي للمختبر	
	<b>Material Covered</b>
<b>Week 1</b>	operation System (windows 10), Desktop.
<b>Week 2</b>	desktop components, start and restart the computer.
<b>Week 3</b>	Taskbar.
<b>Week 4</b>	create new folder, Icons, file, folder.
<b>Week 5</b>	Rename the folder, delete the folder, Recycle bin icon.
<b>Week 6</b>	Steps for Microsoft word .
<b>Week 7</b>	Toolbar Microsoft word .
<b>Week 7</b>	Steps for Microsoft Excel .
<b>Week 8</b>	Toolbar Microsoft Excel.

<b>Week 9</b>	Functions in Excel
<b>Week 10</b>	Presentation Software
<b>Week 11</b>	Presentation design
<b>Week 12</b>	Internet applications
<b>Week 13</b>	Email design and management
<b>Week 14</b>	Practical applications about e-mail
<b>Week 15</b>	Formatting, installing and maintaining the computer

<b>Learning and Teaching Resources</b> <b>مصادر التعلم والتدريس</b>		
	<b>Text</b>	<b>Available in the Library?</b>
<b>Required Texts</b>	No	No
<b>Recommended Texts</b>	No	No
<b>Websites</b>	Multiple websites are available in the field of expanding knowledge of modern computer skills	

<b>Grading Scheme</b> <b>مخطط الدرجات</b>				
<b>Group</b>	<b>Grade</b>	<b>التقدير</b>	<b>Marks (%)</b>	<b>Definition</b>
<b>Success Group (50 - 100)</b>	<b>A - Excellent</b>	امتياز	90 - 100	Outstanding Performance
	<b>B - Very Good</b>	جيد جدا	80 - 89	Above average with some errors
	<b>C – Good</b>	جيد	70 - 79	Sound work with notable errors
	<b>D - Satisfactory</b>	متوسط	60 - 69	Fair but with major shortcomings
	<b>E - Sufficient</b>	مقبول	50 - 59	Work meets minimum criteria
<b>Fail Group (0 – 49)</b>	<b>FX – Fail</b>	راسب (قيد المعالجة)	(45-49)	More work required but credit awarded
	<b>F – Fail</b>	راسب	(0-44)	Considerable amount of work required

**Note:** Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.

# MODULE DESCRIPTION FORM

## نموذج وصف المادة الدراسية

Module Information			
معلومات المادة الدراسية			
Module Title	<b>Principle of Statistics</b>		Module Delivery
Module Type	<b>B</b>		<input checked="" type="checkbox"/> Theory <input type="checkbox"/> Lecture <input type="checkbox"/> Lab <input type="checkbox"/> Tutorial <input checked="" type="checkbox"/> Practical <input type="checkbox"/> Seminar
Module Code	<b>BF1104</b>		
ECTS Credits	<b>6</b>		
SWL (hr/sem)	<b>150</b>		
Module Level	1	Semester of Delivery	
Administering Department		College	
Module Leader		e-mail	
Module Leader's Acad. Title	Lecturer	Module Leader's Qualification	phd
Module Tutor	Dr . hussain ali abbedllah	e-mail	Hussain.phd@utq.edu.iq
Peer Reviewer Name		e-mail	
Scientific Committee Approval Date	11/10/2024	Version Number	

Relation with other Modules			
العلاقة مع المواد الدراسية الأخرى			
Prerequisite module	None	Semester	
Co-requisites module	None	Semester	

Module Aims, Learning Outcomes and Indicative Contents	
أهداف المادة الدراسية ونتائج التعلم والمحتويات الإرشادية	

<p><b>Module Aims</b> أهداف المادة الدراسية</p>	<p>The aim of this course is to introduce students to the main topics of statistics. The course will cover statistics requirements, by enabling the student to become familiar with statistical concepts and its uses, and introducing the student to the role of statistics and its relationship to other sciences, including economic sciences. The student will also acquire skills in applying the basic laws and principles of descriptive statistics. The student will also acquire the skill of recognizing the appropriate statistical method in collecting, describing, and organizing And displaying data. At the end of the course, students will have extensive knowledge of the basic concepts of statistics in terms of using appropriate statistical indicators and applying them to data and information. This is achieved through theoretical lectures, educational programs, and homework assignments.</p>
<p><b>Module Learning Outcomes</b> مخرجات التعلم للمادة الدراسية</p>	<p><b>Important: Write at least 5 learning outcomes, preferably equal to the number of weeks of study.</b></p> <p><b>CLO-1: Identifying the basics of statistics, the beginning of its emergence and stages of development, what are the means and methods of collecting data about phenomena, and the common mistakes that the researcher makes when collecting data about that phenomenon.</b></p> <p><b>CLO-2: Identify the areas of application of statistics, its relationship to other sciences, and how to define the study problem.</b></p> <p><b>CLO-3: Statistical symbols, equations, and mathematical terms.</b></p> <p><b>CLO-4: How to create a frequency distribution table and methods for displaying data</b></p> <p><b>CLO-5: Calculating some statistical indicators, including measures of central tendency.</b></p> <p><b>CLO-6: Calculating measures of dispersion</b></p> <p><b>CLO-7: Calculate hash metrics.</b></p>
<p><b>Indicative Contents</b> المحتويات الإرشادية</p>	<p>Part A - Basic requirements for calculating and graphing measures of central tendency and measures of dispersion for classified and unclassified data</p> <p>Part B - Constructing a table of frequency distributions, discrete distribution, continuous distribution, methods of displaying data, tabular display, clustered frequency distribution, proportional frequency distribution, percentile frequency distribution, geometric display, rectangle graph, bar graphs, circle graph, line graph</p> <p>Part C - Calculating the values of the random variable X, Y, addition symbol, multiplication symbol</p>

### Learning and Teaching Strategies

استراتيجيات التعلم والتعليم



<b>Strategies</b>	Expanding students' perceptions of statistics, familiarity with basic mathematical concepts and principles, and the ability to distinguish between different mathematical concepts. This course has several components that include studying lectures, tutorial, discussion, homework, and e-learning platforms. The course will be taught in English, and all compulsory assignments have to be submitted within the deadlines to be admitted to the exam.
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<b>Student Workload (SWL)</b> الحمل الدراسي للطالب محسوب لـ ١٥ اسبوعا			
<b>Structured SWL (h/sem)</b> الحمل الدراسي المنتظم للطالب خلال الفصل	63	<b>Structured SWL (h/w)</b> الحمل الدراسي المنتظم للطالب أسبوعيا	4
<b>Unstructured SWL (h/sem)</b> الحمل الدراسي غير المنتظم للطالب خلال الفصل	87	<b>Unstructured SWL (h/w)</b> الحمل الدراسي غير المنتظم للطالب أسبوعيا	6
<b>Total SWL (h/sem)</b> الحمل الدراسي الكلي للطالب خلال الفصل	150		

<b>Module Evaluation</b> تقييم المادة الدراسية					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
<b>Formative assessment</b>	<b>Quizzes</b>	1	10% (10)	8	CLO-1, CLO-2, CLO-3, CLO-4, CLO-5
	<b>Assignments</b>	1	10% (10)	6	CLO-1, CLO-2
	<b>Projects / Lab.</b>	1	10% (10)	continuous	
	<b>Report</b>	1	10% (10)	10	CLO-1, CLO-2, CLO-3
<b>Summative assessment</b>	<b>Midterm Exam</b>	2 hr	10% (10)	9	CLO-1, CLO-2, CLO-3
	<b>Final Exam</b>	3hr	50% (50)	16	All
<b>Total assessment</b>			100% (100 Marks)		

## Delivery Plan (Weekly Syllabus)

### المناهج الاسبوعي النظري

	Material Covered
Week 1	مقدمة الى علم الاحصاء Introduction to Statistics
Week 2	العينات , انواع العينات Samples, Types of Samples
Week 3	التوزيعات التكرارية Frequency Distributions
Week 4	جمع البيانات الاحصائية وعرضه Collecting and Presenting Statistical Data
Week 5	مقاييس النزعة المركزية (الوسط الحسابي وطرق احتسابه ) Measures of Central Tendency (Arithmetic Mean and Methods of Calculating It)
Week 6	مقاييس النزعة المركزية (الوسيط والمنوال وطرق احتسابهم) Measures of Central Tendency (Median and Mode and Methods of Calculating Them)
Week 7	مقاييس النزعة المركزية (الوسط التوافقي , الوسط الهندسي وطرق احتسابهم) Measures of Central Tendency (Harmonic Mean, Geometric Mean and Methods of Calculating Them)
Week 8	العلاقة بين مقاييس النزعة المركزية Relationship between Measures of Central Tendency
Week 9	مقاييس التشتت (المدى , الانحراف المتوسط والانحراف الربيعي) Measures of Dispersion (Range, Median Deviation and Interquartile Deviation)
Week 10	مقاييس التشتت (التباين والانحراف المعياري) Measures of Dispersion (Variance and Standard Deviation)
Week 11	مقاييس الالتواء Measures of Skewness
Week 12	الانحدار الخطي البسيط (بيرسون) ( Simple Linear Regression (Pearson)
Week 13	الارتباط الخطي البسيط مع الاشارة الى الارتباط الجزئي والمتعدد Simple Linear Correlation with Reference to Partial and Multiple Correlation
Week 14	ارتباط الرتب وصفاته (سبيرمان) Rank Correlation and its Characteristics (Spearman)
Week 15	تطبيقات احصائية متنوعة Statistical Applications
Week 16	Preparatory week before the final Exam

<b>Delivery Plan (Weekly Lab. Syllabus)</b> المنهاج الاسبوعي للمختبر	
	Material Covered
Week 1	
Week 2	
Week 3	
Week 4	
Week 5	
Week 6	
Week 7	

<b>Learning and Teaching Resources</b> مصادر التعلم والتدريس		
	Text	Available in the Library?
Required Texts	Moshahadani, Mahmoud Hassan & Amir H. Hormuz, 1989, Statistics, University of Baghdad. مدخل الى علم الاحصاء - د خاشع الراوي مبادئ الاحصاء التطبيقي - أ.د رعد فاضل	Yes
Recommended Texts		No
Websites		

<b>Grading Scheme</b> مخطط الدرجات				
Group	Grade	التقدير	Marks (%)	Definition
<b>Success Group (50 - 100)</b>	<b>A</b> - Excellent	امتياز	90 - 100	Outstanding Performance
	<b>B</b> - Very Good	جيد جدا	80 - 89	Above average with some errors
	<b>C</b> – Good	جيد	70 - 79	Sound work with notable errors
	<b>D</b> - Satisfactory	متوسط	60 - 69	Fair but with major shortcomings
	<b>E</b> - Sufficient	مقبول	50 - 59	Work meets minimum criteria
<b>Fail Group (0 – 49)</b>	<b>FX</b> – Fail	راسب (قيد المعالجة)	(45-49)	More work required but credit awarded
	<b>F</b> – Fail	راسب	(0-44)	Considerable amount of work required
<b>Note:</b> Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				

# MODULE DESCRIPTION FORM

## نموذج وصف المادة الدراسية

Module Information			
معلومات المادة الدراسية			
Module Title	<b>Principle of Statistics</b>		Module Delivery
Module Type	<b>B</b>		<input checked="" type="checkbox"/> Theory <input type="checkbox"/> Lecture <input type="checkbox"/> Lab <input type="checkbox"/> Tutorial <input checked="" type="checkbox"/> Practical <input type="checkbox"/> Seminar
Module Code	<b>BF1104</b>		
ECTS Credits	<b>6</b>		
SWL (hr/sem)	<b>150</b>		
Module Level	1	Semester of Delivery	
Administering Department		College	
Module Leader		e-mail	
Module Leader's Acad. Title	Lecturer	Module Leader's Qualification	phd
Module Tutor	Dr . hussain ali abbedllah	e-mail	Hussain.phd@utq.edu.iq
Peer Reviewer Name		e-mail	
Scientific Committee Approval Date	11/10/2024	Version Number	

Relation with other Modules			
العلاقة مع المواد الدراسية الأخرى			
Prerequisite module	None	Semester	
Co-requisites module	None	Semester	

Module Aims, Learning Outcomes and Indicative Contents	
أهداف المادة الدراسية ونتائج التعلم والمحتويات الإرشادية	

<p><b>Module Aims</b> أهداف المادة الدراسية</p>	<p>The aim of this course is to introduce students to the main topics of statistics. The course will cover statistics requirements, by enabling the student to become familiar with statistical concepts and its uses, and introducing the student to the role of statistics and its relationship to other sciences, including economic sciences. The student will also acquire skills in applying the basic laws and principles of descriptive statistics. The student will also acquire the skill of recognizing the appropriate statistical method in collecting, describing, and organizing And displaying data. At the end of the course, students will have extensive knowledge of the basic concepts of statistics in terms of using appropriate statistical indicators and applying them to data and information. This is achieved through theoretical lectures, educational programs, and homework assignments.</p>
<p><b>Module Learning Outcomes</b> مخرجات التعلم للمادة الدراسية</p>	<p><b>Important: Write at least 5 learning outcomes, preferably equal to the number of weeks of study.</b></p> <p><b>CLO-1: Identifying the basics of statistics, the beginning of its emergence and stages of development, what are the means and methods of collecting data about phenomena, and the common mistakes that the researcher makes when collecting data about that phenomenon.</b></p> <p><b>CLO-2: Identify the areas of application of statistics, its relationship to other sciences, and how to define the study problem.</b></p> <p><b>CLO-3: Statistical symbols, equations, and mathematical terms.</b></p> <p><b>CLO-4: How to create a frequency distribution table and methods for displaying data</b></p> <p><b>CLO-5: Calculating some statistical indicators, including measures of central tendency.</b></p> <p><b>CLO-6: Calculating measures of dispersion</b></p> <p><b>CLO-7: Calculate hash metrics.</b></p>
<p><b>Indicative Contents</b> المحتويات الإرشادية</p>	<p>Part A - Basic requirements for calculating and graphing measures of central tendency and measures of dispersion for classified and unclassified data</p> <p>Part B - Constructing a table of frequency distributions, discrete distribution, continuous distribution, methods of displaying data, tabular display, clustered frequency distribution, proportional frequency distribution, percentile frequency distribution, geometric display, rectangle graph, bar graphs, circle graph, line graph</p> <p>Part C - Calculating the values of the random variable X, Y, addition symbol, multiplication symbol</p>

### Learning and Teaching Strategies

استراتيجيات التعلم والتعليم

<b>Strategies</b>	Expanding students' perceptions of statistics, familiarity with basic mathematical concepts and principles, and the ability to distinguish between different mathematical concepts. This course has several components that include studying lectures, tutorial, discussion, homework, and e-learning platforms. The course will be taught in English, and all compulsory assignments have to be submitted within the deadlines to be admitted to the exam.
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<b>Student Workload (SWL)</b> الحمل الدراسي للطالب محسوب لـ ١٥ اسبوعا			
<b>Structured SWL (h/sem)</b> الحمل الدراسي المنتظم للطالب خلال الفصل	63	<b>Structured SWL (h/w)</b> الحمل الدراسي المنتظم للطالب أسبوعيا	4
<b>Unstructured SWL (h/sem)</b> الحمل الدراسي غير المنتظم للطالب خلال الفصل	87	<b>Unstructured SWL (h/w)</b> الحمل الدراسي غير المنتظم للطالب أسبوعيا	6
<b>Total SWL (h/sem)</b> الحمل الدراسي الكلي للطالب خلال الفصل	150		

<b>Module Evaluation</b> تقييم المادة الدراسية					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
<b>Formative assessment</b>	<b>Quizzes</b>	1	10% (10)	8	CLO-1, CLO-2, CLO-3, CLO-4, CLO-5
	<b>Assignments</b>	1	10% (10)	6	CLO-1, CLO-2
	<b>Projects / Lab.</b>	1	10% (10)	continuous	
	<b>Report</b>	1	10% (10)	10	CLO-1, CLO-2, CLO-3
<b>Summative assessment</b>	<b>Midterm Exam</b>	2 hr	10% (10)	9	CLO-1, CLO-2, CLO-3
	<b>Final Exam</b>	3hr	50% (50)	16	All
<b>Total assessment</b>			100% (100 Marks)		

## Delivery Plan (Weekly Syllabus)

### المناهج الاسبوعي النظري

	Material Covered
Week 1	مقدمة الى علم الاحصاء Introduction to Statistics
Week 2	العينات , انواع العينات Samples, Types of Samples
Week 3	التوزيعات التكرارية Frequency Distributions
Week 4	جمع البيانات الاحصائية وعرضه Collecting and Presenting Statistical Data
Week 5	مقاييس النزعة المركزية (الوسط الحسابي وطرق احتسابه ) Measures of Central Tendency (Arithmetic Mean and Methods of Calculating It)
Week 6	مقاييس النزعة المركزية (الوسيط والمنوال وطرق احتسابهم) Measures of Central Tendency (Median and Mode and Methods of Calculating Them)
Week 7	مقاييس النزعة المركزية (الوسط التوافقي , الوسط الهندسي وطرق احتسابهم) Measures of Central Tendency (Harmonic Mean, Geometric Mean and Methods of Calculating Them)
Week 8	العلاقة بين مقاييس النزعة المركزية Relationship between Measures of Central Tendency
Week 9	مقاييس التشتت (المدى , الانحراف المتوسط والانحراف الربيعي) Measures of Dispersion (Range, Median Deviation and Interquartile Deviation)
Week 10	مقاييس التشتت (التباين والانحراف المعياري) Measures of Dispersion (Variance and Standard Deviation)
Week 11	مقاييس الالتواء Measures of Skewness
Week 12	الانحدار الخطي البسيط (بيرسون) ( Simple Linear Regression (Pearson)
Week 13	الارتباط الخطي البسيط مع الاشارة الى الارتباط الجزئي والمتعدد Simple Linear Correlation with Reference to Partial and Multiple Correlation
Week 14	ارتباط الرتب وصفاته (سبيرمان) Rank Correlation and its Characteristics (Spearman)
Week 15	تطبيقات احصائية متنوعة Statistical Applications
Week 16	Preparatory week before the final Exam



Delivery Plan (Weekly Lab. Syllabus)	
المنهاج الاسبوعي للمختبر	
	Material Covered
Week 1	
Week 2	
Week 3	
Week 4	
Week 5	
Week 6	
Week 7	

Learning and Teaching Resources		
مصادر التعلم والتدريس		
	Text	Available in the Library?
Required Texts	<p>Moshahadani, Mahmoud Hassan &amp; Amir H. Hormuz, 1989, Statistics, University of Baghdad.</p> <p>مدخل الى علم الاحصاء - د خاشع الراوي</p> <p>مبادئ الاحصاء التطبيقي - أ.د رعد فاضل</p>	Yes
Recommended Texts		No
Websites		

<b>Grading Scheme</b> مخطط الدرجات				
Group	Grade	التقدير	Marks (%)	Definition
<b>Success Group (50 - 100)</b>	<b>A</b> - Excellent	امتياز	90 - 100	Outstanding Performance
	<b>B</b> - Very Good	جيد جدا	80 - 89	Above average with some errors
	<b>C</b> – Good	جيد	70 - 79	Sound work with notable errors
	<b>D</b> - Satisfactory	متوسط	60 - 69	Fair but with major shortcomings
	<b>E</b> - Sufficient	مقبول	50 - 59	Work meets minimum criteria
<b>Fail Group (0 – 49)</b>	<b>FX</b> – Fail	راسب (قيد المعالجة)	(45-49)	More work required but credit awarded
	<b>F</b> – Fail	راسب	(0-44)	Considerable amount of work required
<b>Note:</b> Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				



Ministry of Higher Education and  
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University of Thi-Qar  
Faculty of Administration and Economics



## MODULE DESCRIPTION FORM

نموذج وصف المادة الدراسية  
(قسم العلوم المالية والمصرفية)

Module Information				
معلومات المادة الدراسية				
Module Title	مبادئ العلوم المالية والمصرفية		Module Delivery	
Module Type	Basics		<input checked="" type="checkbox"/> Theory نظري <input type="checkbox"/> Lecture اونلاين <input type="checkbox"/> Lab مختبر <input checked="" type="checkbox"/> Tutorial مراجعة <input type="checkbox"/> Practical عملي <input type="checkbox"/> Seminar سيمينر	
Module Code	BF1101			
ECTS Credits	7			
SWL (hr/sem)	175			
Module Level	1	Semester of Delivery		1
Administering Department	Type Dept. Code	College	Type College Code	
Module Leader	أ.م.د. عباس كاطع عطية		e-mail	ba-fi-dep.ea@utq.edu.iq
Module Leader's Acad. Title	أستاذ مساعد		Module Leader's Qualification	دكتوراه
Module Tutor			e-mail	
Peer Reviewer Name			e-mail	
Scientific Committee Approval Date	01/10/2024	Version Number	1.0	

Relation with other Modules			
العلاقة مع المواد الدراسية الأخرى			
Prerequisite module		Semester	
Co-requisites module		Semester	

<b>Module Aims, Learning Outcomes and Indicative Contents</b> <b>أهداف المادة الدراسية ونتائج التعلم والمحتويات الإرشادية</b>	
<b>Module Objectives</b> <b>أهداف المادة الدراسية</b>	<p>This course focuses on introducing students to the basic principles of financial and banking sciences. This course will cover the fundamentals of financial and banking sciences, introducing students to the importance of concepts and principles of financial and banking sciences. It will also familiarize students with the financial apparatus and its most important components that operate the financial and banking system, as well as the monetary system, how it is prepared, and who is responsible for drawing it up. By the end of the course, students will have a comprehensive understanding of the basic concepts of financial and banking sciences, achieved through educational lectures and homework assignments.</p>
<b>Module Learning Outcomes</b> <b>مخرجات التعلم للمادة الدراسية</b>	<p>Important: Write Learning Outcomes, better to be equal to the number of study weeks.</p> <ol style="list-style-type: none"> <li>1. What are banks and an introduction to the banking system, with a focus on functions and objectives.</li> <li>2. The structure of the banking system (the nature of the financial institutions that comprise the banking system).</li> <li>3. An introduction to commercial banks (concept, origin, types, objectives, and importance).</li> <li>4. The structure of commercial banks' budgets (definition of budget items).</li> <li>5. The Iraqi banking sector (importance, characteristics, and components).</li> <li>6. The concept of banking operations (types and objectives).</li> <li>7. The concept of fiscal policy, its elements, importance, and the role of the Ministry of Finance in its management.</li> <li>8. The concept of monetary policy, its elements, importance, and the role of the Central Bank in its management.</li> <li>9. An introduction to Islamic banks, their concept, characteristics, and types.</li> <li>10. Financial markets: their concept, importance, characteristics, and types.</li> <li>11. The Iraq Stock Exchange (what the market is and the financial instruments traded in it).</li> <li>12. International banking standards: concept and importance.</li> <li>13. International banking standards: types and characteristics.</li> </ol> <p>Definition of the international financial system and the role played by international financial institutions such as the International Monetary Fund and the World Bank.</p>
<b>Indicative Contents</b> <b>المحتويات الإرشادية</b>	<ol style="list-style-type: none"> <li>1. Introduce the student to the nature of the banking system, its constituent institutions, and the functions it performs.</li> <li>2. Introduce the student to the work of a commercial bank, the items in a commercial bank's budget, and the functions and activities it performs.</li> <li>3. Introduce the student to fiscal and monetary policies and who is responsible for preparing and formulating them.</li> <li>4. Introduce the student to the mechanism of the financial market and the most important instruments traded within it.</li> <li>5. Introduce the student to international financial institutions and the role they play.</li> </ol>

## Learning and Teaching Strategies

## استراتيجيات التعلم والتعليم

<b>Strategies</b>	Expanding students' understanding and awareness of the Principles of Finance and Banking course, through familiarity with the basic concepts and principles, and the ability to distinguish between the components of the financial sector and their operating mechanisms, as well as fiscal and monetary policies and those responsible for managing and formulating them. This provides students with a comprehensive understanding of the concepts and principles of finance and banking. This course consists of several components, including lectures, discussion, homework, and e-learning platforms. This course will be taught in Arabic, and all required assignments must be submitted by the exam deadlines.
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## Student Workload (SWL)

الحمل الدراسي للطلاب محسوب لـ 15 اسبوعا

<b>Structured SWL (h/sem)</b> الحمل الدراسي المنتظم للطلاب خلال الفصل	63	<b>Structured SWL (h/w)</b> الحمل الدراسي المنتظم للطلاب أسبوعيا	4
<b>Unstructured SWL (h/sem)</b> الحمل الدراسي غير المنتظم للطلاب خلال الفصل	112	<b>Unstructured SWL (h/w)</b> الحمل الدراسي غير المنتظم للطلاب أسبوعيا	8
<b>Total SWL (h/sem)</b> الحمل الدراسي الكلي للطلاب خلال الفصل	<b>175</b>		

## Module Evaluation

تقييم المادة الدراسية

		Time/Number عدد المتطلب :	(Marks) الدرجة	Weight وزن الدرجة	Week Due رقم الاسبوع	Relevant Learning Outcome(تسلسل المخرج)
Formative assessment	Quizzes	1	10	10	5	LO: 1, 2, 3, 4
	Assignments	1	10	10	مستمر	LO :
	Projects / Lab.	1	10	10	10	LO :1, 2, 3, 4, 5, 6, 7, 8, 9
	Report	1	10	10	15	LO :10, 11, 12, 13, 14, 15
Summative assessment	Midterm Exam	2hr	(10)	10	7	LO : 1-15
	Final Exam	3hr	(50)	50	16	All
Total assessment			(100) Marks	100 Weight		

## Delivery Plan (Weekly Syllabus)

## المناهج الاسبوعي النظري

	Material Covered
<b>Week 1</b>	The nature of banks and the definition of the banking system, with a focus on functions and objectives.
<b>Week 2</b>	The structure of the banking system (the nature of the financial institutions that comprise the banking system).
<b>Week 3</b>	An introduction to commercial banks (concept, origin, types, objectives, and importance).
<b>Week 4</b>	The structure of commercial banks' budgets (definition of budget items).
<b>Week 5</b>	The Iraqi banking sector (importance, characteristics, and components).
<b>Week 6</b>	The concept of banking operations (types and objectives).
<b>Week 7</b>	The concept of fiscal policy, its elements, importance, and the role of the Ministry of Finance in its management.
<b>Week 8</b>	The concept of monetary policy, its elements, importance, and the role of the Central Bank in its management.
<b>Week 9</b>	Partial exam
<b>Week 10</b>	Identify Islamic banks, their concept, characteristics, and types.
<b>Week 11</b>	Financial markets: their concept, importance, characteristics, and types.
<b>Week 12</b>	The Iraq Stock Exchange (the nature of the market and the financial instruments traded in the market).
<b>Week 13</b>	International banking standards: concept and importance.
<b>Week 14</b>	International banking standards: types and characteristics.
<b>Week 15</b>	Introduction to the international financial system and the role played by international financial institutions such as the International Monetary Fund and the World Bank.
<b>Week 16</b>	The nature of banks and the definition of the banking system, with a focus on functions and objectives.

## Learning and Teaching Resources

### مصادر التعلم والتدريس

	Text	Available in the Library?
<b>Required Texts</b>	<p>Al-Hasnawi, Salem Salal, Al-Sharaa, Aqeel Shaker, Al-Moussawi, Haider Younis, (2019). Principles of Finance and Banking. Dar Al-Warith, First Edition.</p> <p>Al-Hasnawi, Salem Salal, (2017). Investment and Financing in Financial Markets. Dar Al-Sadiq Cultural Foundation, First</p>	

	Edition. Al-Ghalbi, Abdul-Hussein Jalil, Al-Araji, Kazem Saad, (2016). Fundamentals of Money and Banking. Najaf, First Edition.	
<b>Recommended Texts</b>		
<b>Websites</b>		

<b>Grading Scheme</b> مخطط الدرجات				
Group	Grade	التقدير	Marks %	Definition
<b>Success Group (50 - 100)</b>	<b>A</b> - Excellent	امتياز	90 - 100	Outstanding Performance
	<b>B</b> - Very Good	جيد جدا	80 - 89	Above average with some errors
	<b>C</b> - Good	جيد	70 - 79	Sound work with notable errors
	<b>D</b> - Satisfactory	متوسط	60 - 69	Fair but with major shortcomings
	<b>E</b> - Sufficient	مقبول	50 - 59	Work meets minimum criteria
<b>Fail Group (0 – 49)</b>	<b>FX</b> – Fail	راسب (قيد المعالجة)	(45-49)	More work required but credit awarded
	<b>F</b> – Fail	راسب	(0-44)	Considerable amount of work required
<b>Note:</b>				



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## MODULE DESCRIPTION FORM

نموذج وصف المادة الدراسية  
(قسم العلوم المالية والمصرفية)

Module Information				
معلومات المادة الدراسية				
Module Title	<b>Reading in banking and finance</b>		Module Delivery	
Module Type			<input checked="" type="checkbox"/> Theory نظري <input type="checkbox"/> Lecture اونلاين <input type="checkbox"/> Lab مختبر <input type="checkbox"/> Tutorial مراجعة <input type="checkbox"/> Practical عملي <input type="checkbox"/> Seminar سيمينر	
Module Code	<b>BF1204</b>			
ECTS Credits	<b>5</b>			
SWL (hr/sem)	<b>125</b>			
Module Level	2	Semester of Delivery		2
Administering Department	Type Dept. Code	College	Type College Code	
Module Leader	Ass. Prof. Dr. Abbas G. Atiyah		e-mail	abbas-al-khalidi@utq.edu.iq
Module Leader's Acad. Title	Assistance Professor		Module Leader's Qualification	Ph.D
Module Tutor			e-mail	
Peer Reviewer Name			e-mail	
Scientific Committee Approval Date	1/3/2025	Version Number	1.0	

Relation with other Modules			
العلاقة مع المواد الدراسية الأخرى			
Prerequisite module		Semester	
Co-requisites module		Semester	



<b>Module Aims, Learning Outcomes and Indicative Contents</b> <b>أهداف المادة الدراسية ونتائج التعلم والمحتويات الإرشادية</b>	
<b>Module Objectives</b> <b>أهداف المادة الدراسية</b>	To learn the concepts of financial and banking sciences in English. The student must have a knowledge base of terms related to financial and banking sciences. To develop the student's skills of reading, especially in relation to his/her academic specialization.
<b>Module Learning Outcomes</b> <b>مخرجات التعلم للمادة الدراسية</b>	Important: Write Learning Outcomes, better to be equal to the number of study weeks. Definition of finance concept – what is finance Understanding the financial statements – balance sheet and income statement Sources of finance – internal Sources of finance Sources of finance – external Sources of finance Sources of finance – bank overdraft Understanding the financial institutions – the concept of financial institutions Types of financial – central bank, commercial banks, and internet banks Types of financial – credit unions, savings and loan associations, investment banks, and companies Types of financial – brokerage firms, insurance companies, and mortgage companies The evolution of payment system – importance of payment system The evolution of payment system – payment system as infrastructures The evolution of payment system – central bankers' concern The evolution of payment system – fast-growing settlement values Universal banking – principles of the Universal banking Universal banking - Universal banking services
<b>Indicative Contents</b> <b>المحتويات الإرشادية</b>	Developing the student's English reading skills, especially in relation to his scientific specialization. The student should be keen to perform his tasks. The student should love his scientific subject. The student should be eager to participate and highlight his role in the lecture.

<b>Learning and Teaching Strategies</b> <b>استراتيجيات التعلم والتعليم</b>	
<b>Strategies</b>	Marking each student who participates in the lecture Marking each student who continues to attend The student should be keen on performing his tasks The student should love his academic subject The student should be eager to participate and highlight his role in the lecture.

<b>Student Workload (SWL)</b> <b>الحمل الدراسي للطالب محسوب لـ 15 اسبوعا</b>
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<b>Structured SWL (h/sem)</b> الحمل الدراسي المنتظم للطالب خلال الفصل	48	<b>Structured SWL (h/w)</b> الحمل الدراسي المنتظم للطالب أسبوعياً	3
<b>Unstructured SWL (h/sem)</b> الحمل الدراسي غير المنتظم للطالب خلال الفصل	77	<b>Unstructured SWL (h/w)</b> الحمل الدراسي غير المنتظم للطالب أسبوعياً	5.13
<b>Total SWL (h/sem)</b> الحمل الدراسي الكلي للطالب خلال الفصل	<b>125</b>		

		<b>Time/Number</b> عدد المتطلب :	<b>(Marks)</b> الدرجة	<b>Week Due</b> رقم الاسبوع	<b>Relevant Learning Outcome(تسلسل المخرج)</b>
<b>Formative assessment</b>	<b>Quizzes</b>	2	10	4	LO: 1-3
	<b>Assignments</b>	1	10	6	LO :4-6
	<b>Projects / Lab.</b>	1	10	8	LO : 7-11
	<b>Report</b>	1	10	9	LO :5-12
<b>Summative assessment</b>	<b>Midterm Exam</b>	2hr	(10)	12	LO :1-12
	<b>Final Exam</b>	3hr	(50)	16	All
<b>Total assessment</b>			(100) Marks		

<b>Delivery Plan (Weekly Syllabus)</b> المنهاج الاسبوعي النظري	
	<b>Material Covered</b>
<b>Week 1</b>	Definition of finance concept – what is finance
<b>Week 2</b>	Understanding the financial statements – balance sheet and income statement
<b>Week 3</b>	Sources of finance – internal Sources of finance
<b>Week 4</b>	Sources of finance – external Sources of finance
<b>Week 5</b>	Sources of finance – bank overdraft
<b>Week 6</b>	Understanding the financial institutions – the concept of financial institutions
<b>Week 7</b>	Types of financial – central bank, commercial banks, and internet banks
<b>Week 8</b>	Types of financial – credit unions, savings and loan associations, investment banks, and companies
<b>Week 9</b>	Types of financial – brokerage firms, insurance companies, and mortgage companies
<b>Week 10</b>	The evolution of payment system – importance of payment system
<b>Week 11</b>	The evolution of payment system – payment system as infrastructures
<b>Week 12</b>	The evolution of payment system – central bankers' concern
<b>Week 13</b>	The evolution of payment system – fast-growing settlement values
<b>Week 14</b>	Universal banking – principles of the Universal banking

<b>Week 15</b>	Universal banking - Universal banking services
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<b>Delivery Plan (Weekly Lab. Syllabus)</b> المنهاج الاسبوعي للمختبر	
	Material Covered
Week 1	
Week 2	
Week 3	
Week 4	
Week 5	
Week 6	
Week 7	

Learning and Teaching Resources				
مصادر التعلم والتدريس				
	Text		Available in the Library?	
Required Texts	Ross,2013		yes	
Recommended Texts				
Websites	yes			
Grading Scheme				
مخطط الدرجات				
Group	Grade	التقدير	Marks %	Definition
Success Group (50 - 100)	A - Excellent	امتياز	90 - 100	Outstanding Performance
	B - Very Good	جيد جدا	80 - 89	Above average with some errors
	C - Good	جيد	70 - 79	Sound work with notable errors
	D - Satisfactory	متوسط	60 - 69	Fair but with major shortcomings
	E - Sufficient	مقبول	50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	راسب (قيد المعالجة)	(45-49)	More work required but credit awarded
	F – Fail	راسب	(0-44)	Considerable amount of work required
Note:				